



UTILITY/RIGHT-OF-WAY PERMIT APPLICATION

Allow a minimum of 5 business days for permit processing from date of arrival.

Applicant is responsible for all locations and Gopher State One Calls including registration of new utilities. Please describe and check all that apply. Attach two scale drawings of project area. The drawing needs to show all existing and proposed right-of-way, curb, sidewalk, trails, and above and below ground facilities or appurtenances and poles.

Project Description:			
Date:		Co. Reference #:	
Company:		Contact Person:	
Address:	City:	State:	Zip:
Email:	Phone:		

Sub-contractor Performing Work			
Company:		Name:	
Address:	City:	State:	Zip:
Email:	Phone:		

Location:	
Subdivision:	Address/Description:

When approved, deliver to:			
Applicant: <input type="checkbox"/> OR	Email: <input type="checkbox"/>	Regular Mail: <input type="checkbox"/>	Pickup: <input type="checkbox"/>
Sub-Contractor: <input type="checkbox"/>			

When approved, method of payment by:			
Applicant: <input type="checkbox"/> OR	Credit Card:	Name:	Check: <input type="checkbox"/>
SubContractor: <input type="checkbox"/>	Expiration Date:	Check box if you will call the credit card in: <input type="checkbox"/>	

Permits must be paid and picked up by date of project start date.

Nature of Work:	Cable TV <input type="checkbox"/>	Electric <input type="checkbox"/>	Gas <input type="checkbox"/>	Repair <input type="checkbox"/>
Telecom. <input type="checkbox"/>	New <input type="checkbox"/>	Replacement <input type="checkbox"/>	Service <input type="checkbox"/>	Abandon <input type="checkbox"/>
Underground <input type="checkbox"/>	Street Light <input type="checkbox"/>	Aerial <input type="checkbox"/>	Other	

Estimated Start Date:	Estimated Completion Date:
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Type of Surface to be Disturbed:	Blvd. <input type="checkbox"/>	Sidewalk <input type="checkbox"/>	Easement <input type="checkbox"/>
Bituminous <input type="checkbox"/>	Concrete <input type="checkbox"/>	Gravel <input type="checkbox"/>	Other <input type="checkbox"/>

Method of Installation:	Trench <input type="checkbox"/>	Plow <input type="checkbox"/>	Directional Bore <input type="checkbox"/>
Backhoe <input type="checkbox"/>	Hand Dig <input type="checkbox"/>	Pneuma Gopher <input type="checkbox"/>	Other <input type="checkbox"/>

Material Used:		
Size and type of pipe, conduit or cable:		
Distance from curb or centerline:		
Voltage or pressure:	Length:	Depth from surface:

Detour of Traffic:	No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Traffic control must comply with MMUCD
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Restoration Planned:	Bit. Paving <input type="checkbox"/>	Motorized Tamper <input type="checkbox"/>	Machine Formed Curb <input type="checkbox"/>
Hand formed Curb/Sidewalk with Forms <input type="checkbox"/>	Sodding with 6" Topsoil <input type="checkbox"/>		
Seeding with 6" Topsoil <input type="checkbox"/>	Other <input type="checkbox"/>		

OFFICE USE ONLY: PERMIT FEES			
Administration Fee (per permit)	\$150 per permit	No.	Total:
Fee includes up to two street or blvd. excavations			
Each Additional Street Excavation Per Hole	\$40 per hole	No.	Total:
Each Additional Blvd Excavation Per hole	\$20 per hole	No.	Total:
Estimated Total Due:			

Excavation permits are issued subject to all of the terms, conditions and requirements of Section 93 of the St. Michael City Code. By executing this application and accepting the Excavation Permit, applicant agrees to fully comply with all terms and conditions and requirements of Section 93 of the St. Michael Code of Ordinances.

Conditions of Approval: Notify all affected homeowners of work prior to beginning. Restore all disturbed area "in kind". Locate and avoid all utilities including sprinklers and storm sewers. Bore all roads and driveways. Boring Depth: Shall be 5 ft. maximum. If boring deeper than 5 ft., contractor must get City approval prior to construction.

Electronic or Typed Signature:	Date:
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Submit completed application and map to: engineering@stmichaelmn.gov Phone: 763-497-2041

<i>Office Use Only</i>		
<i>Allow a minimum of 5 business days for permit processing from date of arrival.</i>		
Date Received:	Approved by:	Date Approved:
Permit Number:	Final Total:	Paid:
Comments:		